

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
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**Sht. No. 2011
October 15, 2024**

OFFICIAL MINUTES

- Members Present:** Debra Golley, Kristen Pearl, Karl Northrup, Tiffany Frentz, Carla Kruszynski, Jenna O’Connell
- Members Absent:** Nathan Dahlman
- Staff Present:** Robert Miller, Melissa Sawicki, Aimee Kilby, Erich Ploetz
- Staff Absent:** Katie Mendell
- Others Present:** Schavon Byroads, Clara Kosinski, Carsten Kosinski, Gabe DeChane, Nick Wedvik, Michael Ebertz, Brad Moreland, Barry Church, Mark Ward

Call to order of meeting
President Golley called the regular meeting of October 15, 2024, of the Ellicottville Central School Board of Education to order at 6:00 p.m. The Pledge to the Flag of the United States of America was recited.

Roll Call
Absent – Nathan Dahlman

Changes, Additions and Deletions to the Agenda

- Changes:**
16. New Business
k. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the Legal Notice to be published regarding the December 10, ~~2019~~ **2024** Capital Improvement Project Vote.

- Deletions**
17. Personnel
n. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Felicia Hankey to the substitute teacher list (certified) at a rate of \$120 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.

- Additions:**
17. Personnel
p. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Andrea Worster to the substitute teacher list (non-certified) at a rate of \$130 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.
q. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Judy Brown to the substitute teacher list (certified – retired ECS Teacher) at a rate of \$170 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.

Approve Agenda
Moved by Northrup, seconded by Pearl, upon the recommendation of Robert Miller, Superintendent of Schools, to adopt the agenda of October 15, 2024, Board of Education Meeting with changes, deletions and additions.

**Yes – 6
No – 0
Carried**

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Public Comment

- The Public Comment section is a time set aside for the community to speak directly to the Board of Education.
- Please refer to Policy # 3220 – Public Expression at Meetings.
- Any person may make a public comment by placing their name, address, and topic on the sign-in sheet.
- When called, please stand up and state your name and address.
- Please be respectful in your comments and do not divulge any personal or confidential information. The speaker will be stopped if any Board member or district employee is mentioned by name.
- Please demonstrate respect by speaking to the issues, sharing ideas and opinions, but not engaging in personal attacks. At a public Board meeting, no person may orally initiate charges or complaints against individual District employees or Board members.
- Board members, the superintendent and administrators will not answer specific questions or engage in dialogue.
- The information shared will be carefully considered and the appropriate person may contact you.
- Rest assured, we are listening carefully and take seriously what you have to say.
- The Board appreciates your willingness to share your concerns/celebrations.

Public Comment:

None

Presentations & Reports

Class of 2029 8th Grade trip to Washington, D.C. – Gabe DeChane (Class President), Carsten Kosinski (Class Treasurer), and Nick Wedvik (Member - Class of 2029): presented a Powerpoint of their proposed 8th Grade trip to Washington, D.C. June 18-20, 2025.

Capital Improvement Project 2024 – Superintendent Miller thanked Barry Church (Campus Construction), Michael Ebertz & Brad Moreland (SEI) for coming to the board meeting. He stated that Board Members were provided with Capital Improvement Project 2024 maps as well as a pre-referendum report. Superintendent Miller stated that numbers were reviewed with the office of Rick Timbs (school financial advisor) and \$4,530,000 was the agreed upon number for the project. The project will not touch the debt reserve and will be at no impact to the tax payers. He reviewed the summary of proposed alterations for the project. He added that most of the scope of the work as taken from the Building Condition Survey that was submitted to NYSED.

Communications, Commendations

Thank You School Board Members - School Board Recognition Week (October 14-18, 2024) – Superintendent Miller presented Board Members with certificates in recognition of School Board Member Appreciation Week. He thanked the members on behalf of the administration, staff, students and community for their volunteer service.

Informational Items

Resignation as Vice President of the Board of Education (Kristen Pearl). Mrs. Pearl will retain her position as a Board Member.

Superintendent's Report – Robert Miller

1. Extremely busy – year is successful thus far.
2. Capital Project – already addressed
3. Capital Outlay – very pleasantly surprised with the bids. Approved \$100,000 and the successful bid came in a little over \$28,000. The bidder is standing behind the bid. We are happy to work with Ahlstrom Schaeffer Electric again. Because the bid came in low, we are looking at replacing the lights in the elementary gym as well. If the quote is under \$30,000 it can be done as a change order. It will be nice to have LED lights in the elementary as well as the new ones in the high school gym. Hope to have work done over Thanksgiving break or Christmas break. Superintendent Miller stated that he thinks the taxpayers will appreciate that both projects can be completed and still be under budget.
4. Regionalization – big push by New York State. Districts have to look at their strengths and weaknesses and then fill out a 42-page report. The report must be completed by November 1, 2024.
5. Talked with Franklinville about combining for boys' soccer and girls swimming for next year (Fall) and stay combined for football, cross country and cheerleading. We will approve the fall combined sports at the November meeting. The signed paperwork has to be submitted by December.

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Principals Reports:
Katie Mendell – Elementary Principal/Director of Curriculum - Absent

Erich Ploetz - MS/HS Principal

1. We are at the 5-week mark. End of Q1 is November 8th.
2. Local Diploma Pathways – Local, Regents, Advanced Regents
3. FAFSA Project – NY Ed Law 305/61
4. Hang Up and Drive – Steve Johnson and Jacy Good: Grant funded presentation. Hopefully, they will be at ECS to present in early November
5. Successful Homecoming Activities = Great Pep Rally & Dance
6. Thank you to the Junior Class Advisors = Matt Finn & Gwen Bush
7. Athletics Senior Night(s) & Run to Playoffs
8. November 14th & 15th MS Musical – James & The Giant Peach
9. Ski Club Link is available for ECS families
10. Thank you to student and faculty volunteers who helped Fall Fest Weekend

Consent Items:
Moved Kruszynski, seconded by O’Connell, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following Consent Agenda items:
a. That the board approve the minutes of the meetings of September 16, 2024 & September 17, 2024
b. Acknowledgement of the September 24, 2024 & October 8, 2024, Claims Auditor Reports

**Yes – 6
No – 0
Carried**

Committee Reports:
None

Discussion Items:
None

Old Business:
None

New Business:
Nomination and Election of Vice President:
Vice-President - Kristen Pearl nominated Karl Northrup for the office of Vice President.

Upon motion made by Pearl, seconded by O’Connell the following resolution was offered:
RESOLVED, that Karl Northrup be elected Vice President of the Board of Education of this District for the 2024-2025 school year.

**Yes – 6
No – 0
Carried**

Moved by Kruszynski, seconded by Frentz, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following substitute teacher rate change:
*Long Term Certified Teacher/Related Service Provider \$350 per day
(More than 10 consecutive days provided the teacher is directly certified in the subject area and is a retired ECS teacher/related service provider)

**Yes – 6
No – 0
Carried**

Moved by Pearl, seconded by O’Connell, upon the recommendation of Robert Miller, Superintendent of Schools, approval to delete the following substitute teacher rate:
•Extended Certified Teacher/ Related Service Provider = \$350.00 per day when agreeing to 2 or more months provided the individual is directly certified in the subject / related service area AND is a retired ECS teacher / related service provider.

**Yes – 6
No – 0
Carried**

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Moved by O’Connell, seconded by Kruszynski, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the Corrective Action Plan letter for the 2023-2024 External Audit and the 2023-2024 Student Activities Audit.

**Yes – 6
No – 0
Carried**

Moved by Pearl, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the 8th grade trip to Washington, D. C. (June 2025).

**Yes – 6
No – 0
Carried**

Moved by Pearl, seconded by O’Connell, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Aldon Ambuski (JCC student) to complete an observation internship at ECS (October – December 2024 = 40 hours) under the supervision of Ms. Jackie James and Dr. Erich Ploetz.

**Yes – 6
No – 0
Carried**

Moved by Pearl, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following Resolution Issuing SEQRA Negative Declaration for Proposed Capital Improvements Project, 2024: WHEREAS, the Ellicottville Central School District (the “District”) and its Board of Education (the “Board”) propose to undertake a Capital Improvements Project, 2024 (the “Project”) which includes various renovations and upgrades at the District’s buildings, facilities and campus; and WHEREAS, the District and its Board, as the lead agency, have undertaken an environmental review of this Unlisted action consisting of an optional coordinated review of the Project with the District/Board as the “lead agency” in accordance with the State Environmental Quality Review Act and its implementing regulations promulgated by the New York State Department of Environmental Conservation (“NYSDEC”) (collectively “SEQRA”); and WHEREAS, such review included consideration of the proposed Project, the SEQRA Environmental Assessment Form for the Project, the criteria for determining whether the Project will have a significant adverse impact on the environment as set forth in 6 N.Y.C.R.R. § 617.7(c) of the SEQRA regulations, coordination with involved agencies including the NYSDEC, the New York State Education Department, the New York State Department of Transportation, and the Dormitory Authority of the State of New York regarding its authorization of the expenditure of bond proceeds for the Project, and such other information deemed appropriate; and WHEREAS, the District/Board identified the relevant areas of environmental concern, took a hard look at these areas, and made a reasoned elaboration of the basis for its determination; NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Ellicottville Central School District that:

1. The District/Board is the lead agency for the review of the proposed Unlisted action which has undergone an optional coordinated review under SEQRA, and the proposed Capital Improvements Project, 2024 will not result in a significant adverse impact on the environment.
2. The attached Negative Declaration, incorporated herein by reference, is issued and adopted for the reasons stated in the attached Negative Declaration, and the Environmental Assessment Form is also incorporated herein by reference.
3. The Superintendent of the District is authorized to sign and file or have filed on behalf of the District/Board all documents necessary to comply with SEQRA.
4. This resolution is effective immediately.

**Yes – 6
No – 0
Carried**

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Moved by O’Connell, seconded by Kruszynski, upon the recommendation of Robert Miller, Superintendent of Schools, approval of a resolution in regards to a Special Meeting and Vote at Ellicottville Central School on December 10, 2024, for a proposed Capital Improvements Project.

**NOTICE OF SPECIAL SCHOOL DISTRICT MEETING AND VOTE
ELLCOTTVILLE CENTRAL SCHOOL DISTRICT
CATTARAUGUS COUNTY, NEW YORK**

The Board of Education of the Ellicottville Central School District, Cattaraugus County, New York (the “District”) HEREBY GIVES NOTICE that a special meeting and vote of the qualified voters of the District (the “Special Meeting and Vote”) will be held on Tuesday, December 10, 2024 in the foyer of the Elementary School building located at 5873 Route 219 South, Ellicottville, New York, at 1:00 p.m., prevailing time, for the purpose of voting by electronic scan voting machine(s) upon the proposition hereinafter set forth. Polls for the purpose of voting will be kept open between the hours of 1:00 p.m. and 8:00 p.m., prevailing time, on that day. This assumes that the polling place is open and can be safely accessed in accordance with the terms of any prevailing law(s), executive order(s) or other directive(s) from controlling authorities that may be in effect on that day. If on December 10 the polling place cannot be so accessed, or if the polling place is closed on that day due to inclement weather (or for any other reason), it is the present intention of the District that the Special Meeting and Vote will be held on the day on which the polling place is next open and may be safely accessed, with the voting hours remaining the same. In such a situation, voters are asked to please consult the District’s website for guidance on the timing of, and procedures for holding, the re-scheduled Special Meeting and Vote.

<u>Roll Call:</u>	Pearl	Yes
	Kruszynski	Yes
	Frentz	Yes
	Northrup	Yes
	O’Connell	Yes
	Golley	Yes

**Yes – 6
No – 0
Carried**

Moved by Pearl, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval to authorize the District Clerk to arrange for the use of a Cattaraugus County voting machine and appropriate personnel for the December 10, 2024, Capital Project Vote.

**Yes – 6
No – 0
Carried**

Moved by Pearl, seconded by O’Connell, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following agreement for the proposed Capital Improvement Project which will be voted on by district residents on December 10, 2024:

Bond Counsel & Related Capital Project Services: Hodgson & Russ

**Yes – 6
No – 0
Carried**

Moved by O’Connell, seconded by Pearl, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the Legal Notice to be published regarding the December 10, 2024, Capital Improvement Project Vote.

<u>Roll Call:</u>	Pearl	Yes
	Kruszynski	Yes
	Frentz	Yes
	Northrup	Yes
	O’Connell	Yes
	Golley	Yes

**Yes – 6
No – 0
Carried**

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Moved by Northrup, seconded by Pearl, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following proposition to be voted on by Ellicottville Central School District residents on December 10, 2024, between the hours of 1:00 pm – 8:00 pm in the Elementary School foyer.

PROPOSITION NO. 1 –CAPITAL IMPROVEMENTS PROJECT, 2024
YES NO

Shall the following resolution be adopted, to-wit:
RESOLVED, that (a) the Board of Education (the “Board”) of the Ellicottville Central School District, Cattaraugus County, New York (the “District”) is hereby authorized to undertake a proposed Capital Improvements Project, 2024 (the “Project”) consisting of the partial reconstruction, renovation and the construction of improvements and upgrades to various District buildings and facilities and the sites thereof, to implement various health, safety, accessibility and Code compliance measures and various other measures that are included and generally described in (but are not to be limited by) the Project Plan that was referred to in the public notice of the vote on this Proposition, and to expend therefor an amount not to exceed \$4,530,000; (b) a tax is hereby voted in an amount not to exceed \$4,530,000 to finance the estimated maximum cost of the Project, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by the Board; (c) in anticipation of such tax, obligations of the District are hereby authorized to be issued in the aggregate principal amount of not to exceed \$4,530,000, and a tax is hereby voted to pay the interest on such obligations as the same shall become due and payable; and (d) New York State Building Aid funds expected to be received by the District in connection with the Project are anticipated to offset a substantial part of such costs, and such funds, to the extent received, shall be applied to offset and reduce the amount of taxes herein authorized to be levied.

**Yes – 6
No – 0
Carried**

Moved by Kruszynski, seconded by Pearl, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the Capital Outlay Lighting bid from: Ahlstrom Schaeffer Electric Corporation in the amount of \$28,397.00.

**Yes – 6
No – 0
Carried**

Personnel:

Moved by Pearl, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following Winter 2024-2025 Sports Coaches:

Boys Varsity Basketball	Dave McCann
Boys JV Basketball	Zach Gelen
Boys Modified Basketball	Griffin Chudy
Girls Varsity Basketball	Tracy Rozler
Girls JV Basketball	Matt Finn
Girls Modified Basketball	Tammy Eddy
Boys/Girls Bowling	Diana Olson

**Yes – 6
No – 0
Carried**

Moved by O’Connell, seconded by Pearl, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following Winter 2024-2025 Advisors:

Varsity Sideline Cheerleading	Randi Metzger
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**Yes – 6
No – 0
Carried**

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Moved by Pearl, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Dennis Hintz to the permanent position of CDL-C Driver effective October 18, 2024, upon the successful completion of one year of probation.

**Yes – 6
No – 0
Carried**

Moved by O’Connell, seconded by Frentz, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Ruthann Courtney to the permanent position of Bus Driver effective October 27, 2024, upon the successful completion of one year of probation.

**Yes – 6
No – 0
Carried**

Moved by Pearl, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a letter of resignation from Todd Lovell, Bus Mechanic (Transportation Supervisor) effective September 25, 2024.

**Yes – 6
No – 0
Carried**

Moved by Pearl, seconded by O’Connell, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Todd Lovell to the substitute bus driver list.

**Yes – 6
No – 0
Carried**

Moved by Pearl, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Denise Wiser to the position of Teacher Aide effective retroactive to September 30, 2024, at a rate of \$15.00 per hour. This appointment carries a one-year probationary appointment effective September 30, 2024, and ending on September 30, 2025.

**Yes – 6
No – 0
Carried**

Moved by Kruszynski, seconded by Frentz, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Therese Pierce to the position of long-term substitute teacher effective tentatively October 7 – November 8, 2024 @ a rate of \$350 per day.

**Yes – 6
No – 0
Carried**

Moved by Northrup, seconded by Frentz, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Shayne Downey to the position of long-term substitute teacher effective tentatively November 8, 2024 – January 11, 2025 @ a rate of \$300 per day.

**Yes – 6
No – 0
Carried**

Moved by Pearl, seconded by O’Connell, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Beth Swan to the position of teacher aide effective retroactive to October 2, 2024, at a rate of \$15.00 per hour. This position carries a one-year probationary period which will begin on October 2, 2024, and end on October 2, 2025.

**Yes – 6
No – 0
Carried**

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Moved by Kruszynski, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Diana Olson as a Senior Class Advisor for the 2024-2025 school year (stipend will be pro-rated).

**Yes – 6
No – 0
Carried**

Moved by Northrup, seconded by Pearl, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Heather Geartz to the substitute teacher list (certified) at a rate of \$145 per day retroactive to October 2, 2024. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6
No – 0
Carried**

Moved by O’Connell, seconded by Frentz, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Rochelle Bish to the substitute teacher aide list at a rate of \$15.00 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6
No – 0
Carried**

~~Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Felicia Hankey to the substitute teacher list (certified) at a rate of \$120 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.~~

Moved by O’Connell, seconded by Kruszynski, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Jon Wilder as the 9-12 Drama Club Director (stage) for the 2024-2025 school year.

**Yes – 6
No – 0
Carried**

Moved by O’Connell, seconded by Kruszynski, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Andrea Worster to the substitute teacher list (non-certified) at a rate of \$130 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6
No – 0
Carried**

Moved by Kruszynski, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Judy Brown to the substitute teacher list (certified – retired ECS Teacher) at a rate of \$170 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6
No – 0
Carried**

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Policy

Moved by Pearl, seconded by Kruszynski, upon the recommendation of Robert Miller, Superintendent of Schools, approval to delete the following policies:

- 2310 Membership in Association
- 3240 Participation in School-Based Planning and Shared Decision Making
- 3412 VADIR
- 3610 Board Relations with Nonpublic Schools
- 3620 Shared Services with Nonpublic Schools
- 3630 Superintendent’s Relations with Nonpublic Schools
- 4212 Organizational Chart
- 4420 Compensation and Related Benefits
- 5684 Anthrax and Other Biological Terrorism: Prevention Protocols/Protocols for Mail Handling
- 5693 Pandemic Preparedness in the Workplace and the Americans with Disabilities Act
- 6230 Selection of Athletic Coaches
- 6440 Negotiations
- 6471 Telecommunications Equipment/Use by Staff
- 6510 Health Insurance
- 6511 Confidential Management Employees Sick Bank Policy
- 6520 Workers’ Compensation
- 6521 Full Time Employment
- 6530 Payroll Deductions
- 6560 Employee Assistance Program (EAP)
- 7122 Released Time of Students
- 7310 School Conduct and Discipline
- 7312 Student Dress Code
- 7619 Use of Time Out Rooms
- 8230 Guidance Program
- 8270 Instructional Technology

**Yes – 6
No – 0
Carried**

CSE/CPSE Recommendations

Moved by O’Connell, seconded by Kruszynski, upon the recommendation of Robert Miller, Superintendent of Schools, to approve the following resolution: BE IT RESOLVED by the Board of Education of the Ellicottville Central School District: That the Ellicottville Central School District has reviewed the recommendations of the District’s Committee on Special Education (#900500427, 900501264, 900501430, 900500808, 900500457, 900501676, 900501065, 900500236, 900501064, 900501140, 900500807, 900501673) at its meeting on October 15, 2024, and approves all necessary arrangements as the most reasonable and appropriate special service(s) and/or program(s) for the implementation of those recommendations September 13 – October 7, 2024.

**Yes – 6
No – 0
Carried**

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Executive Session

The New York Public Officers Law states a board may enter into executive session to discuss:

- 1. Matters which will imperil the public safety if disclosed.
- 2. Any matter which may disclose the identity of a law enforcement agent or informer.
- 3. Information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed.
- 4. Proposed, pending or current litigation.
- 5. Collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law).
- 6. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
- 7. The preparation, grading or administration of examinations.
- 8. The proposed acquisition, sale, or lease of real property or the proposed acquisition of securities, or sale or exchange of securities, but only when publicity would substantially affect the value of the property.

Executive Session

Moved by Northrup, seconded by O’Connell to move into Executive Session at 6:57 p.m. for the purpose of:

- 6. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

**Yes – 6
No – 0
Carried**

Moved by O’Connell, seconded by Northrup, to come out of Executive Session at 7:46 p.m. and return to the regular meeting.

**Yes – 6
No – 0
Carried**

Adjournment of Meeting

Moved by Pearl, seconded by Frentz, to adjourn the regular meeting of October 15, 2024, at 7:47 p.m.

**Yes – 6
No – 0
Carried**

District Clerk

Deputy District Clerk